



HKFYG Lee Shau Kee College 香港青年協會李兆基書院  
Application Form for Fee Remission 減免學費申請表

**For Official Use Only 校方專用**

Date of Application 申請日期: \_\_\_\_\_ Code Number of Application 申請編號: \_\_\_\_\_  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Application Result 申請結果:  Successful 批准 ( Full / Half )  
 Unsuccessful 不予批准

Signature of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Date of issue of confirmation letter to parent/guardian: \_\_\_\_\_

**Part I Student's Particulars**  
**第一部份 學生資料**

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

Form 年級: \_\_\_\_\_ HLC No. 本校學生註冊編號: \_\_\_\_\_ (新生不適用)

Date of birth 出生日期 (D 日/M 月/Y 年): \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex 性別: \_\_\_\_\_

HKID card no. 香港身份證號碼/ Birth certificate no. 出生證明書號碼\*: \_\_\_\_\_ ( )

Relationship with the applicant 申請人與學生的關係: Parent 父母/ Legal guardian 合法監護人\*

Residing with the applicant 是否與申請人同住: Yes 是/ No 否\*

\* Delete as appropriate 刪去不適用者

**Part II Applicant's Particulars (Parent or legal guardian of the student)**  
**第二部份 申請人資料(學生家長或合法監護人)**

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

HK ID card no. 香港身份證號碼: \_\_\_\_\_ ( ) Sex 性別: \_\_\_\_\_

Home address 住址: \_\_\_\_\_

Home tel. 住宅電話: \_\_\_\_\_ Office tel. 辦事處電話: \_\_\_\_\_

Mobile 手提電話: \_\_\_\_\_ E-mail address 電郵地址: \_\_\_\_\_

**Part III Family Members' Particulars**  
**第三部份 家庭成員資料**

A. Spouse  
甲. 配偶

If you are married but your spouse is divorced or separated from you or is deceased, please put a "✓" in the box opposite this line and submit supporting documents.  
如配偶已身故、與你離婚或分居，請於右格填上"✓"號，並提供證明文件

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

HK ID card no. 香港身份證號碼: \_\_\_\_\_ ( ) Sex 性別: M/F



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B. Unmarried children residing with the family\*

乙. 同住未婚子女\*

1. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	Current status 現況： <input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業 <input type="checkbox"/> Unemployed/ Others 失業或其他
2. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	Current status 現況： <input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業 <input type="checkbox"/> Unemployed/ Others 失業或其他
3. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	Current status 現況： <input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業 <input type="checkbox"/> Unemployed/ Others 失業或其他

\* Please provide copies of HK ID cards or equivalent (please refer to Appendix I)

請提供出世紙或其他身份證明文件副本乙份(請參考附件一)

C. Dependent Parents\*

丙. 受供養父母\*

1. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of Birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	
2. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of Birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	
3. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of Birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	
4. Name in English 英文姓名：_____	Name in Chinese 中文姓名：_____
Date of Birth 出生日期 (D 日/M 月/Y 年)：___/___/___	Sex 性別：_____
HK ID card no. 香港身份證號碼：_____ ( )	

\* Please provide copies of HK ID card(s) or equivalent (please refer to Appendix I) and supporting document

請提供身份證(請參考附件一)及供養父母證明文件副本乙份



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**Part IV Family Income**  
**第四部份 家庭入息**

Please provide documentation on annual family gross income in the previous 12 months before the date of application. (Continue on separate sheets if necessary.)

**\*\* Full-time housewife/Unemployed/Self-employed must submit the Declaration under Oath (Appendix II)**

請提供過去一年的總收入證明文件及相關證明文件。(如有需要，請另頁填寫)

**\*\* 全職家庭主婦/待業人士/自僱人士必須提交由律師/監誓員證明的宣誓聲明(請參閱附件 II)**

Applicant / family member 申請人及家庭成員	Post 職位	Occupation 行業	Office tel. 辦事處電話	Total annual income 全年收入
Applicant 申請人				\$
Spouse 配偶				\$
Name of unmarried child residing with the family 同住未婚子女姓名： _____				\$
Name of unmarried child residing with the family 同住未婚子女姓名： _____				\$
Other 其他 (e.g. alimony, contributions from relatives/ friends 如贍養費/親友資助等)				\$
Annual Family Gross Income 家庭全年總收入				\$

Has the applicant/applicant's child currently studying at HLC been approved to receive the following assistance? (Please ✓ the appropriate box.)

申請人/申請人之就讀本校子女有否獲得以下援助?(請於適當格子加✓)

1. Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department  
 由社會福利署發放的綜合社會保障援助(綜援)

- No 沒有       Yes 有 (If yes, please provide photocopy of the relevant documents)  
 (如有，請提供有關文件副本)

2. Applying Full or Half grant / Awarded Full or Half grant in the School Year 2026/2027 from Student Financial Office

已申請/已獲得 2026/2027年度學生資助事務處全額或半額的津貼

- No 沒有       Yes 有  Full 全額 \*  
 Half 半額 \*  
 Applying 申請中 \*

\*Please provide photocopy of the relevant documents of application / result from Student Financial Assistance Agency (SFAA) for S.Y. 2026/27

(提供已獲學生資助事務處2026/2027年度批出全額或半額的津貼文件或有關申請文件副本)

**Part V Supplementary Information**



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第五部份 其他相關補充資料

Medical Expenses Incurred by Family Member(s) with Chronic Illness  
家庭成員涉及痼疾的醫療開支

Name 姓名	Nature of incapacity or chronic illness 傷殘及痼疾的情況	Medical expense incurred within the assessment period (\$) 在評估期間的醫療開支(\$)

If you have any special financial hardship or burden, please provide details and submit supporting documents (i.e. redundancy letter etc): 如你有特殊經濟困難或負擔，請詳述情況及提供證明文件(如：裁員信等)：

Part VI Declaration

第六部份 聲明

I have read and fully understood the Guidelines on Application for Fee Remission. I hereby declare that:  
本人已知悉並明白減免學費申請須知的內容。現謹此聲明：

- i. The information in this application and the supporting documents provided is true and complete. I understand that HKFYG Lee Shau Kee College will assess my application according to the information provided.  
本申請表內填報的資料及本人提交的證明文件均屬完整真確。本人明白香港青年協會李兆基書院將根據本人所填報的資料，審核本人的申請。
- ii. I consent to HKFYG Lee Shau Kee College to contact related parties to verify and disclose the information supplied by me in this application.  
本人同意香港青年協會李兆基書院如有需要，可向有關人士及機構查核及透露本人在此申請表內填報的個人資料。
- iii. I also agree to inform all family members listed in this application about their personal data submitted to HKFYG Lee Shau Kee College for purposes of this application.  
本人同時承諾知會本申請表內申報的家庭成員，已提供其個人資料予香港青年協會李兆基書院，作為本申請之用途。

Date  
日期：\_\_\_\_\_

Signature of Applicant  
申請人簽署：\_\_\_\_\_



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Appendix I

提交香港智能身份證副本 (可參考下方格式)  
Copies of HK Smart ID Card (Format for reference)

申請人的香港智能身份證副本 Copy of the HK Smart ID Card of the applicant		配偶的香港智能身份證副本 Copy of the HK Smart ID Card of the spouse	
申請人 Applicant		配偶 Spouse	
家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))		家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))	
家庭成員 Family Member		家庭成員 Family Member	
家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))		家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))	
家庭成員 Family Member		家庭成員 Family Member	



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<p>家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))</p>	<p>家庭成員(包括受供養父母(如適用))的 香港智能身份證副本 Copy of the HK Smart ID Card of family member (including the dependent parent (if applicable))</p>
<p>家庭成員 Family Member</p>	<p>家庭成員 Family Member</p>

#出世紙副本可連同所需文件呈交校務處



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**Appendix II**

**Declaration under Oath (Oaths and Declarations Ordinance)**

I, \_\_\_\_\_  
of \_\_\_\_\_ (home address) solemnly,  
sincerely and truly declare that:

- I am unemployed from \_\_\_\_\_ to \_\_\_\_\_.
- I am a full-time housewife from \_\_\_\_\_ to \_\_\_\_\_.
- I am self-employed from \_\_\_\_\_ to \_\_\_\_\_ and my total income was HK\$ \_\_\_\_\_.
- Other : \_\_\_\_\_.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Ordinance.

Declared at \_\_\_\_\_ )  
In the HKSAR this \_\_\_\_\_ day of \_\_\_\_\_, )  
through the interpretation of \_\_\_\_\_ )  
of \_\_\_\_\_ )  
the said interpreter having been also first declared that )  
he/she\* had truly, distinctly, and audibly interpreted the )  
contents of this document to the declarant, and that )  
he/she\* would truly and faithfully interpret the )  
declaration about to be administered to him/her\*. )  
Before me, \_\_\_\_\_ )  
\_\_\_\_\_ ) (signature of declarant)  
\_\_\_\_\_ )  
Commissioner for Oaths / Solicitor )

I, \_\_\_\_\_, of \_\_\_\_\_, solemnly and sincerely declare that I well understand the English and Chinese languages and that I have truly, distinctly, and audibly interpreted the contents of this document to the declarant \_\_\_\_\_, and that I will truly and faithfully interpret the declaration about to be administered to him/her\*.

Declared at \_\_\_\_\_ )  
In the HKSAR this \_\_\_\_\_ day of \_\_\_\_\_, )  
Before me, \_\_\_\_\_ )  
\_\_\_\_\_ )  
\_\_\_\_\_ )  
\_\_\_\_\_ )  
Commissioner for Oaths / Solicitor ) \_\_\_\_\_ (signature of interpreter)

\* Delete if inappropriate



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附件二

**宣誓 ( 根據宣誓及聲明條例 )**

本人, \_\_\_\_\_  
 現居於 \_\_\_\_\_ (住址)  
 謹以至誠鄭重聲明：

- 本人由 \_\_\_\_\_ 至 \_\_\_\_\_ 在待業中。
- 本人由 \_\_\_\_\_ 至 \_\_\_\_\_ 職業為全職家庭主婦。
- 本人是自僱人士，由 \_\_\_\_\_ 至 \_\_\_\_\_ 收入總額 港幣 \_\_\_\_\_ 元。
- 其他： \_\_\_\_\_ 。

本人謹憑藉《宣誓及聲明條例》衷誠作出此項鄭重聲明，並確信其為真確無訛。

此項聲明於 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 )  
 在香港特別行政區 \_\_\_\_\_ 作出， )  
 是經由 \_\_\_\_\_ ，現於 \_\_\_\_\_ )  
 \_\_\_\_\_ 任職 )  
 作出傳譯者，而此傳譯員亦已先行聲明，他已將本 )  
 文件內容向聲明人作出真實明確及清晰可聞的傳譯， )  
 並會將本人即將為聲明人主持的聲明忠實向其傳譯。 )  
 \_\_\_\_\_ )  
 (聲明人簽署)

在本人面前作出：

監誓員/律師：.....

本人 \_\_\_\_\_ ，現於 \_\_\_\_\_  
 謹以至誠鄭重聲明，本人諳熟本文件所採用的法定語文及英文，本人已將  
 本文件內容向聲明人 \_\_\_\_\_ 作真實明確及清晰可聞的傳譯，並會將即將為其主持的聲  
 明忠實向其傳譯。

此項聲明於 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 )  
 在香港特別行政區 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 (傳譯者簽署)

在本人面前作出：

監誓員/律師：.....