

HKFYG Lee Shau Kee College

Annual School Plan (2009/10)**Major Concern I: Effective Learning under NSS Curriculum****Intended Outcome 1: Students master learning skills as required under the new curriculum**

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a engage education specialists to run learning skills workshops for our S.4 students	Academic Affairs Committee (AAC)	▪ $\geq 70\%$ of students successfully completed the workshops	▪ students' attendance
b subject teachers to teach subject-related skills in curriculum and assess students' understanding and competence	AAC	▪ $\geq 80\%$ of students pass the assessment	▪ teachers' observation during lesson and students' performance in daily homework and formal assessment
c strengthen subject-coordinators' (SCs) role as curriculum leaders through school-based training	AAC	▪ $\geq 80\%$ of SCs consider the training useful	▪ post-training surveys

Intended Outcome 2: Weaker students reach the required standards with extra help and support

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a hold regular mark-reading and evaluation meetings on performance of S.4 students	AAC	▪ at least 2 per term	▪ minutes of meetings
		▪ $\geq 80\%$ of students show progressive improvement in performance	▪ students' performance in assessments
b tailor remedial and mentoring programs to help students with special problems	AAC	▪ programs set up and successfully completed	▪ feedback from mentors and students participated
c form study groups to provide peer support to weaker students	S.4 Form Teachers	▪ $\geq 80\%$ of students participated find the study groups helpful	▪ questionnaires

Major Concern II: Value Education and Moral Leadership**Intended Outcome 1: A whole-school approach is adopted**

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a set up a coordinating committee to oversee the design and implementation of the curriculum and complementary programs	Principal	<ul style="list-style-type: none"> The committee is set up 	<ul style="list-style-type: none"> minutes of meetings
b acquire and display books and reference materials on traditional Chinese values (TCV)	Librarian	<ul style="list-style-type: none"> at least 1 display (for students) in the year 	<ul style="list-style-type: none"> library records
		<ul style="list-style-type: none"> ≥50% of the books/reading materials have been on loan 	<ul style="list-style-type: none"> library loan records
c incorporate the concept of TCV by refining the Schemes of Work of subject departments	AAC	<ul style="list-style-type: none"> ≥50% of subject departments have included elements/concepts of TCV in their curriculum 	<ul style="list-style-type: none"> Schemes of Work
d organize competitions and award schemes to motivate students	Moral & Civic Education Sub-committee (MCE)+PTA	<ul style="list-style-type: none"> At least 3 will be held 	<ul style="list-style-type: none"> reports

Intended Outcome 2: Pilot programs are successfully launched

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a S1 pilot programme (with Chinese Department)	MCE+Chinese Department	<ul style="list-style-type: none"> ≥70% of program contents covered 	<ul style="list-style-type: none"> interim and final reports
b moral leadership programme for student leaders through sharing and services (with HKFYG)	MCE	<ul style="list-style-type: none"> ≥80% of participants complete the program 	<ul style="list-style-type: none"> attendance records
		<ul style="list-style-type: none"> ≥70% of participants and teachers consider the program useful 	<ul style="list-style-type: none"> survey
c parent education on moral leadership	Social Worker+PTA	<ul style="list-style-type: none"> At least 2 will be held 	<ul style="list-style-type: none"> Social Worker's Report
		<ul style="list-style-type: none"> ≥70% of parents participating consider the program useful 	<ul style="list-style-type: none"> survey

Major Concern III: Professional Development of Teachers**Intended Outcome 1: NSS subject teachers receive extra training in their subjects**

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a provide funding and other supports to NSS teachers for training	AAC	<ul style="list-style-type: none"> All NSS subject teachers have completed courses/seminars in Understanding & Interpreting the NSS curriculum and Assessing Student Learning 	<ul style="list-style-type: none"> EDB records
b organize school-based sharing sessions on effective teaching of NSS subjects	Staff Development Sub-committee (SD Sub-com)	<ul style="list-style-type: none"> at least 1 in each term. 	<ul style="list-style-type: none"> committee records
		<ul style="list-style-type: none"> ≥70% of teachers participating consider the sharing sessions useful 	<ul style="list-style-type: none"> survey

Intended Outcome 2: Teachers to attain prescribed language competency

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a provide training or subsidy to help teachers attain our standards	Principal	<ul style="list-style-type: none"> all to meet our requirements after training 	<ul style="list-style-type: none"> appraisal records (e.g. lesson observation)

Intended Outcome 3: Middle managers to be trained in basic management skills

Strategy	Teacher(s) i/c	Success criteria	Method of evaluation
a enlist the help of HKFYG to provide basic management training for middle managers	SD Sub-com	<ul style="list-style-type: none"> ≥80% of participants consider the training useful 	<ul style="list-style-type: none"> survey
b regular sharing on management skills by Principal and Vice-principal at staff meetings	SD Sub-com	<ul style="list-style-type: none"> at least 4 in the year 	<ul style="list-style-type: none"> minutes of staff meetings