



HKFYG Lee Shau Kee College 香港青年協會李兆基書院
Guidelines on Application for Secondary One Admission 中一入學申請須知
2010-2011

1. HKFYG Lee Shau Kee College does not participate in the Secondary School Places Allocation System (a non-participating DSS school). There is no school net restriction for applications.
本校並無參加中學學位分配辦法 (非派位直資學校)，全港收生，不受校網限制。
2. The completed application form, together with the following items, should be mailed or handed in to the General Office before the official submission deadline:
已填妥的申請表格，請連同以下文件寄回或親身於截止日期前交回校務處：
 - Personal Statement (hand-written and in English) 自我介紹文章 (必須以英文親筆撰寫)；
 - Letter of Recommendation by School Principal, not compulsory 校長推薦信(非必要)；
 - Application for scholarship/fee remission, if any 獎學金/學費減免申請表 (如有)；
 - Copy of identity card 申請人身分證副本；
 - Copies of Primary 4, 5 and 6 academic records 小學四至六年級所有成績表影印本；
 - Records of extra-curricular activities, voluntary service and awards obtained, if any 課外活動、服務、獲獎記錄 (如有)；
 - Two stamped (HK\$1.4) self-addressed envelopes 已貼上港幣\$1.4 郵票的回郵信封兩個
 - A crossed cheque for HK\$50 payable to HKFYG Lee Shau Kee College Ltd. 以劃線支票繳付\$50 報名費，支票抬頭「HKFYG Lee Shau Kee College Ltd.」或「香港青年協會李兆基書院有限公司」

3. Original copies of all documents should be presented together with the completed application form.
親身遞交表格時請出示有關文件正本。

4.

Deadline for Application	截止申請日期
Friday, 22 January 2010	2010年1月22日(星期五)

5.

Date for Interview*	面試日期*
Sunday, 7 March 2010	2010年3月7日(星期日)

* The short-listed applicants will be informed of the time and place of interview at a later date.
本校將另行通知獲選申請人有關面試時間及地點。

6. Collection Centre 遞交中一入學申請表地點

HKFYG Lee Shau Kee College	香港青年協會李兆基書院
1/F, General Office, 12 Tin Kwai Road, Tin Shui Wai, Yuen Long, New Territories	新界元朗天水圍天葵路 12 號一樓校務處
Office Hours : Monday to Friday: 8:30 a.m. to 5:00 p.m. Saturday: 8:30 a.m. to 1:00 p.m. (Closed on Sundays and public holidays)	辦公時間 : 星期一至五: 上午八時三十分至下午五時 星期六: 上午八時三十分至下午一時 (星期日及公眾假期休息)
Enquiries 查詢 Telephone: 2146 1128 Fax 傳真: 2146 1662 Email 電郵: hlc@hlc.edu.hk	

7. All information from applicants will be held in the STRICTEST CONFIDENCE and will be used solely for processing applications to HKFYG Lee Shau Kee College.
申請人所提供的所有資料，只用於入學申請事宜，並會機密處理。

8. According to clauses stipulated in the Personal Data (Privacy) Ordinance, the applicant has the right to access and amend personal data provided in the application form.
根據《個人資料(私隱)條例》的規定，申請人有權查詢或更改所提供的個人資料。